

POSITION: **PRESIDENT**

SPECIAL QUALIFICATIONS & RESTRICTIONS OF POSITION:

Should be a male member of the congregation.

Should be spiritually committed to Christ and His Church. This commitment should be exhibited by a disciplined and well-ordered personal life.

Should be faithful in attendance of worship services and Sunday school and partake regularly in the Sacrament of Holy Communion.

Should support and actively participate in programs and activities of the church.

VOTING STATUS ON COUNCIL: Voting Member

STANDING COMMITTEE RESONSIBILITIES:

As an ex-officio member of all boards and committees, the president insures that the spiritual affairs of the congregation are being handled in a Christian manner.

SPECIAL COMMITTEE RESPONSIBILITIES:

Shall serve as chairman of the compensation committee.

Shall appoint and serve on other special committees and groups as from time to time are deemed desirable or necessary in order to conduct the business of the congregation.

BUDGET AND EXPENSE AUTHORIZATION DUTIES AND RESPONSIBILITIES:

Shall annually prepare and submit for council approval a budget for all anticipated expenditures not covered by another council member's area of activity in the coming year. Such budget, following council approval shall be included within the overall budget of the congregation for the coming year.

Shall compile and present an overall congregational budget for the coming year for approval at the November congregational meeting.

Shall approve or reject all check requests for expenditures not otherwise covered within another council member's area of activity, and upon approval shall transmit such request of the treasurer for payment.

Shall be responsible for the control of those expenditures not covered within another member's area of activity, subject to council or congregational override, in order that such expenditures are maintained in line with the approved budget for the year.

GENERAL DUTIES & RESPONSIBILITIES:

Shall preside at the semi-annual congregational meetings. In addition to physically presiding, the president is responsible for setting the agenda and insuring that necessary business is transacted.

Shall call special meetings of the congregation as necessary.

Shall preside at meetings of the church council, and shall be responsible for setting the agenda and insuring that matters requiring Council review or action are covered.

Shall be responsible for the overall operation of the congregation, and shall insure that the business matters of the congregation are conducted in an orderly manner.

SPECIAL DUTIES & RESPONSIBILITIES:

Shall perform duties as may from time to time be directed by the council and or congregation.

MEETING ATTENDANCE & REPORT REQUIREMENTS:

Expected to attend all council meetings.

Expected to attend all congregational meetings.

PERSONNEL SUPERVISION REQUIREMENTS:

The president, in consultation with those directors with direct personnel supervision responsibilities shall be responsible for the supervision and direction of all congregational staff.